

Cell Phone/Electronics Policy

Dear Parent or Guardian:

Cell phones have become a way of life, a technological convenience that has impacted all of our lives in one way or another. For safety purposes, the Immaculate Conception School permits students to possess personal cell phones and telecommunications devices; however, these devices must remain turned off and completely powered down during the instructional day. This policy is intended to support student learning while minimizing student distractions and disruptions. Students may use ICS issued technology (Chromebooks, computer lab) to support the learning objectives in the classroom. The principal has the final authority of acceptable cell phone usage.

Apple/Smart Watch, tablets, gaming devices or iPods (electronics) with cell phone and/or internet ability and/or video and picture capability will not be allowed with exception of before and after school programs.

Students may use the telephone in the office in extreme emergencies. Students will not be called out of class for a phone call. Parents may leave a message for students with the school if necessary. Parents are urged to utilize the school phone to relay any messages that may be urgent in nature to their child.

No student will be allowed to possess or use a cell phone during the hours of 7:30 a.m. to 2p.m.

Cell phones and other electronics must be off and secured in a designated spot in the classroom. Of course, the best security for the cell phone or electronic is to leave it home. If a student is found to be in possession or use of a cell phone/electronics, the phone or electronic will be taken by the teacher and delivered to the office.

The consequences will be as follows:

1st offense:

- Cell phone or electronic will be held in office until the end of the day.
- Student will sign for the cell phone or electronic at the end of the day in the office.

2nd offense:

- Cell phone or electronic devices will be held in office until a parent or guardian pickups it up at the end of the day.
- A parent or guardian will need to sign for the cell phone or electronic device at the end of the day in the office.



3rd offense:

- Cell phone or electronic will be held in office.
- A parent or guardian will sign for the cell phone or electronic after a meeting with the Student and principal. The student will be subject to disciplinary action determined by the principal.

The Immaculate Conception School is not responsible for damaged, lost, or stolen telecommunications devices.

Student electronics use guidelines during the school day (7:30 AM -2PM)

- Students may use their personal electronics on campus before 7:30 AM (Before School) and after 2PM (Kid's Club).
- Cell phones or electronic devices must be turned off and completely powered down during the day.
- Cell phone or electronic devices use is prohibited in bathrooms or any area considered private.

If you have any questions please call the school at 978-454-5339 or email ICSLowell@hotmail.com. Thank you for your continued support and cooperation.

This policy is in the Student Handbook.

I have read and understand the Cell Phone/Electronics Policy.

Parent Signature: _____ Date: _____

Students Signature: _____ Date: _____

Students Signature: _____ Date: _____

Students Signature: _____ Date: _____

Students Signature: _____ Date: _____

